

GRAPHIC DESIGNER



BRITTANY NICHOLS

SKILLS

graphic design	web/social network updates
print production	market analysis & research
customer service	special events marketing
office management	client consultation
estimates & invoicing	order management

ABOUT

Young professional with a great smile and ten years in the workforce.

LOYAL, DILIGENT, CLEVER, WELL-SPOKEN, & CHARISMATIC

Experience on both Windows and Mac operating systems, along with tablets and smart phones. IT "first responder" on situations regarding internal networks, switchboxes, modems & routers, printers, scan-to-email functions, and the like.

EDUCATION

Graduated August 2012
Arkansas Tech University

Bachelor of Professional Studies:
Industrial and Organizational Psychology

Intensive Focus:
Fine Art, Art History & Criticism

Notable Courses Include:
Marketing for the Visual Artist, Social Psychology, 2 & 3 Dimensional Design, Consumer Psychology, Ethics in the Information Age, Personality Theory, Professional Leadership, Logic, & Figure Drawing

CONTACT

- CELL 479-439-2277
- MAIL 802 N. Cherry St - Harrison, AR
- EMAIL call.it.education@gmail.com
- WEB bn-swankydesign.weebly.com

ONLINE PORTFOLIO



VERY PROFICIENT PROFICIENT SUFFICIENT SOME TRAINING

Social Networking Microsoft Word Adobe Photoshop Google Drive Dropbox	Acrobat Pro Adobe Illustrator Quickbooks Online Microsoft Excel Web Design	SageOne Adobe InDesign Computer/Network Troubleshooting Virus Clean-Up FTP	Adobe Muse & Dreamweaver Corel Paint & Draw CSS/HTML Microsoft Publisher
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WORK EXPERIENCE

May, 2013 Present

LEAD GRAPHIC DESIGNER GECKO GRAFIX

AREAS OF EXPERTISE Tammi Weathers, Owner
tammi@geckografix.net
870-741-5470 or 870-204-6933

- Graphic Design**
Including but not limited to Logo Design, Ad Layouts, Web Site Design, Signs, Film Ready Art for Screen Printing, Vehicle Graphics, Low-Res/Scanned Recreates, Promo Merchandise Mock-ups, Paper Products (Calendars, Booklets, Brochures, etc.)
- Print Production**
Trained and extensive experience with Xerox multi-function color printers & Fiery software, large format roll printers (latex and solvent inks), vinyl plotters (cut, weed, & tape), installation of large format graphics (onto substrates, vehicles, buildings), Screen Printing

July, 2012 May, 2013

WEB MASTER/PHARMACY TECH SULLIVAN PHARMACY

AREAS OF EXPERTISE Mike Richardson, Owner
870-741-2119

- Web Master**
Met with business owner about marketing strategies for social media and website to inform clients of promotions and new product availability
- Licensed Pharmacy Technician**
Dispensed medications, inventory of stock, worked in a face-paced environment with coworkers while adhering to strict guidelines and laws

November, 2010 July, 2012

SPECIAL EVENTS COORDINATOR HAHN PRODUCTIONS

AREAS OF EXPERTISE COMPANY DISSOLVED
Step Hahn, Owner
step@hahnproductions.com

- One Woman Show...**
Managed all office functions (accounting, payroll, data entry) & correspondence to clients/business affiliates, met with business owner to develop concepts for special events marketing & promotions, graphic design for event materials & displays, updated social media & company websites, events research & booking